

LIST OF RETURNABLE DOCUMENTS (Checklist for Bidders)

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| Project title: | Appointment of CIDB Registered Civil Engineering and Building Contractors to A Panel of Pre-Qualified Service Providers to Render Services to Sentech for A Period of Three (03) Years. |
| Tender no: | SENT/060/2025-26 |

1. THE TENDERER MUST COMPLETE THE FOLLOWING RETURNABLE DOCUMENTS:

(Tenderers may use the "Returnable document" column to confirm documents have been completed and returned by inserting a tick)

Tenderers must ensure that they complete **scan into a memory stick/USB** and return all the below mentioned mandatory documents. Tenderers that do not return and complete ALL the documents may be considered non-responsive.

| Tender Document Name: | Document Returned Yes | Document Returned No | Document Returned N/A |
|--|------------------------------|-----------------------------|------------------------------|
| Envelope 1 Technical Proposal | | | |
| Cover Page (Envelope 1 – Technical Proposal) | | | |
| List of returnable documents (Envelope 1 – Technical Proposal) | | | |
| SBD 1 Notice and invitation (Envelope 1 – Technical Proposal) | | | |
| Completed & Signed Tender Data (Envelope 1 – Technical Proposal) | | | |
| Bidder's response to tender specifications. (Proof of Compliance – Envelope 1 – Technical Proposal) | | | |
| Valid and original TAX clearance certificate (Envelope 1 – Technical Proposal) | | | |
| BEE Certificate (Envelope 1 – Technical Proposal) | | | |
| Resolution of board of directors to enter into consortia or joint ventures (Envelope 1 – Technical Proposal) | | | |
| Resolution of Authority of JV (Envelope 1 – Technical Proposal) | | | |
| Resolution of Board of Director for Bid participation (Envelope 1 – Technical Proposal) | | | |
| SBD 4 Declaration of interest (Envelope 1 – Technical Proposal) | | | |
| SBD 5 National Industrial Participation Programme (Envelope 1 – Technical Proposal) | | | |
| SBD 6.1 Preference Points Claim Form (Envelope 1 – Technical Proposal) | | | |
| Record of addenda for Bids (Envelope 1 – Technical Proposal) | | | |
| General Conditions of Contract (Envelope 1 – Technical Proposal) | | | |
| Scanned into a memory stick/USB both envelop 1 & 2 | | | |

| Tender Document Name: | Document Returned Yes | Document Returned No | Document Returned N/A |
|---|------------------------------|-----------------------------|------------------------------|
| Envelope 2 Financial Proposal | | | |
| BOQ (Envelope 2- Financial Proposal)- N/A | | | |
| Completed and signed SLA (Envelope 2- Financial Proposal) | | | |

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| BEE Certificate (Envelope 2- Financial Proposal) | | | |
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| Name of Tenderer | Signature | Date |